



NEW HOPE-SOLEBURY SCHOOL DISTRICT  
*Engaging, Enriching, and Empowering All Students  
through a World-Class Education*

---

**Facilities Committee**  
Thursday 17<sup>th</sup> January 2018  
7.15pm District Conference Room

*Per BOG 006.2, all public meetings of the Board of Directors,  
including committees, are audio recorded.*

**Call to Order**

**Approve Minutes from the November 26<sup>th</sup> 2018 Meeting.**

**Old Business**

- Water Damage UES Kitchen- Mr. Teasdale

**New Business**

- Athletics Update- Mr. Pedersen/Mr. Foulke
- Construction Update- Mr. Teasdale
- Construction Change Orders- Mr. Teasdale
- Safety and Security Update- Mr. Teasdale
- LES Well Water- Mr. Teasdale
- Facilities Management Plan- Mr. Teasdale

**Public Comment**

**Adjournment**



## **Facilities Committee Minutes**

November 26<sup>th</sup>, 2018

**Board Chair**—Mrs. Deirdre Alderfer

**Administrative Liaison**—Mr. David Teasdale

**Attendance**—Please see the accompanying committee attendance sheet.

Mrs. Alderfer called the meeting to order at 7.17pm.

The minutes of the October 18<sup>th</sup> 2018 meeting were approved.

### **Old Business**

- None

### **New Business**

- **Athletics Update**
- **Fall Athletics Updates:**
- Football finished their regular season 8-2. They defeated Pope John Paul II in the district 1/12 regional semi-finals, overcoming a 21-0 halftime deficit to win 42-34. They played in the regional championship on 11/10 against Conwell Egan, falling 42-13.
- Girls Volleyball finished their regular season 18-1 and captured their 3rd straight District 1 title, defeating St. Basils 3-0 on 10/30. They advanced to the state quarterfinals for the third consecutive year before falling 3-1 to Holy Redeemer.
- Boys Soccer finished their regular season 10-6-1 and won their second consecutive District 1 championship. They lost their first round state playoff game to Fleetwood.
- Field Hockey finished their regular season 15-0-1 and won their second consecutive District championship, defeating Sacred Heart 2-0 on 11/1. They advanced to the state quarterfinals for the second consecutive year before falling to Oley Valley 2-0.
- Girls Soccer finished their regular season 11-5-1 and lost a heartbreaker in their district championship game. They played St. Basils to a 0-0 draw through regulation and 2 OT's before falling in PKs 4-3.
- Girls Tennis finished their season in mid-October with a successful season. They qualified for the district tournament before falling in the semi-finals to Gwynedd Mercy Academy.
- Boys Golf completed their season in mid-October. They had a winning record for the season and competed in the district tournament.
- Cross-country wrapped up their season at the district championship meet at Tyler Park on 10/26 with the boys team finishing 4th. Many of our runners ran personal bests at the district meet, but unfortunately none qualified for states, falling just a few seconds short of the qualifying time.
- **Winter Sports:**

- Winter sports officially start practice on Friday November 16. We will have boys and girls basketball and coed indoor track.
- We held a wrestling interest meeting on October 31, but did not have any students attend. The purpose of this meeting was to invite students to participate in the wrestling program at Solebury School.
- Mr. Capriotti asked about the possibility of students being able to participate in Central Bucks wrestling program.
- Mr. Capriotti asked about the Baseball Cage in the Middle School Gym. An update was provided in relation to the issues with the current system.
- **Construction Update**
- Mr. Teasdale updated on the construction project. The construction team is working on completing the remaining punch list items.
- District Office have moved from the UES back into their new renovated area.
- Update was provided in relation to the water retention basin and field 9 staging area works.
- Mr. Capriotti asked if the water retention/garden was working as intended. As the project is closing we have sign off on all of these remaining items to be performed. This will include ensuring the design and works have been completed and working as intended.
- **Construction Change Orders**
- Mr. Teasdale advised we have a change order approved for installation gates for the new perimeter fence around the basin as this was not in the original design. The cost of this change order is \$1,296.63.
- This motion was approved by the committee and will go to the board for approval.
- **Facilities Condition Assessment**
- Mr. Teasdale updated we have the High School FCA report being completed this week. Once this report is completed there is a 6-8 weeks turn around to receive the report.
- **Safety and Security Update**
- Mr. Radaszkiewicz updated on the new two- way radio system we will be looking at upgrading throughout the district. This will improve our communication between schools and have an effective system in case of an emergency.
- There was questions and discussions from Committee members in relation to the new system.
- Mr. Marcus asked about the grant money for Safety and Security from the State. Mr. Lechman provided an update on this.
- **UES Kitchen Update**
- Mr. Teasdale updated on water damage that has impacted the operation of the Kitchen. We had a HVAC issue which caused extensive water damage and we are working with the restoration company (SERVPRO) to get the Kitchen open as quickly as possible. We are also working with our insurance company also.

### **Public Comment**

- Mr. Thistlewaite informed the committee of the public interest from the community in relation to raising funds for a turf field.
- There was public and committee comment in relation to the turf field and the FCA and how they work together. There was also public comment in support of the turf field.

Mrs. Alderfer adjourned the meeting at 8.29pm.

Respectfully submitted,

Administrative Liaison

*David Teasdale*  
*Director of Operations*







NEW HOPE-SOLEBURY SCHOOL DISTRICT  
*Engaging, Enriching, and Empowering All Students  
 through a World-Class Education*

Facilities Committee Meeting Sign-In and Attendance  
 November 26th, 2018

Name (Please Print)	Committee (C) or Public (P)
Sabrina Vlahovic	C (P)
Melanie Jones	C (P)
MAX WASCHBOSCH	C (P)
Monica Harker	C (P)
Jennifer Chiodo	C (P)
Lauralee Lightwood-Mater	C (P)
ALLISON CZARNECKI	C (P)
Tricia Kinker	C (P)
ROBERT KINKER	C (P)
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P
	C P

*Please note:* This sign-in sheet will be included in the meeting minutes and posted to the District's website.

**New Hope-Solebury School District**  
**HS & MS Additions and Renovations**  
**BC Change Order Requests**

**Date:** August 15, 2018

**Scope of Work:** (137) EC RFP-139 Additional costs associated with additional site visits for Hubbell Lighting Control.

Hubbell Lighting Control had to perform additional site visits to complete lighting control work due to project Phasing dates changing and out of phase work.

**Reason for Performing Additional Work:**

Install of final lighting in spaces, especially corridors, was performed out of phase due to unforeseen issues, requiring more visits to complete work.

**BC Cost:** \$9,018.09

**Total:** **\$9,018.09**

**Impact of not doing the work:**

Work necessary to complete lighting control system and to receive Certificate of Occupancy.

**Approval needed by date:** 8/16/18

**Time frame to complete work:** Work Completed.

**New Hope-Solebury School District**  
**HS & MS Additions and Renovations**  
**BC Change Order Requests**

**Date:** August 15, 2018

**Scope of Work:** (139) EC RFP-141 Additional costs associated with additional site visits for Waymans Fire Alarm.

Waymans Fire Alarm had to perform additional site visits to complete alarm work due to project Phasing dates changing and out of phase work.

**Reason for Performing Additional Work:**

Install of fire alarm devices in spaces, especially corridors, was performed out of phase due to unforeseen issues, requiring more visits to complete work.

**BC Cost:** \$9,752.42

**Total:** \$9,752.42

**Impact of not doing the work:**

Work necessary to complete fire alarm system and to receive Certificate of Occupancy.

**Approval needed by date:** 8/16/18

**Time frame to complete work:** All outstanding fire alarm work and testing to be completed next week.



# MG TACTICAL ADVANTAGE, LLC.



January 3, 2019

Attn: David Teasdale  
Director of Operations  
New Hope-Solebury School District

We are pleased to present our proposal including projected costs to conduct a Safety and Security Assessment for the New Hope-Solebury School District.

MG Tactical Advantage LLC, proposed costs are based on information provided by the school district, including the number of the schools, staffing counts, student enrollment, and school facility square footage. In addition we have conducted a preliminary review of online information and site area maps to assist us in planning for the assessment.

We have included background documents that describe our Safety and Security Evaluation Process as well as information regarding the Operational Risk and Vulnerability assessment process to be conducted with students and staff. MG Tactical Advantage will provide an assessment process that is in compliance with the Act 44 established criteria. We will be pleased to provide any information regarding our process, upon request, either during an interview or in writing.

MG Tactical Advantage LLC, school safety advisors have completed similar projects, including staff and student training and All Hazards Plan reviews, and operational exercises to multiple school districts in the Commonwealth of Pennsylvania. In addition we have provided Risk and Vulnerability Assessments upon the request of the Pennsylvania Department of Education, Office of Safe Schools.

MG Tactical Advantage will coordinate the estimated project start and completion dates with the appropriate school district representative. In order to complete the project in a timely manner, recognizing the limitations of school district schedules and availability of staff and students, MG Tactical will request the school district provide school administrators to be available to coordinate, and monitor the school site visitations during in session days. MG Tactical Advantage will provide a final proposal and service contract documents, once the final scope of work has been determined and assigned by the New Hope-Solebury School District

We look forward to the opportunity to assist the district with this project.

Respectfully

Michael L Hurley, PCSBO  
School Safety and Security Advisor  
MG TACTICAL ADVANTAGE LLC.



## RISK AND VULNERABILITY ASSESSMENT PROCESS OVERVIEW

MG TACTICAL ADVANTAGE LLC., provides several teams of subject matter advisors capable of providing school districts, institutions of higher education, and daycare centers with multi focused risk and vulnerability assessments.

The focus of the assessment includes:

- Physical structure and layout- buildings and ground
- Operational safety and security – based on staff and student interviews
- Impact of secondary incident involvement

### Physical Structure

Team members will conduct a site based walk thru beginning prior to the school day, during the school day and after school. This enables team members to evaluate areas of concern involving bus unloading zones and safety/security at extra-curricular after school program locations. The assessment is based on observations and considerations of safety and security relative to the building's design, current security measures, i.e.: doors, camera systems, fire alarm and security systems. We encourage school administrators to share specific areas of concern, or previously discussed issues with building layout.

### Operational Safety and Security

Reviews are conducted with staff and students are conducted to determine situational awareness levels, compliance with safety/security procedures, including preparedness to respond to emergency events. Discussions are encouraged to determine levels of training necessary to prepare staff and students for active assailant incident management at their specific school.

### Impact of Secondary Incident involvement

This assessment addresses the potential for the specific school site to become involved in a secondary incident not direct at a school. Assessments may include: proximity to financial institutions, major highways, rail lines, and chemical/manufacturing facilities. The assessments are focused on events that may impact a school as a result of robbery, hazardous materials incident, fire/ explosions or public disruptions at external community locations.

### Exit Interview and Reports

The process includes a district level exit interview that provides for PRIORITY items that are recognized as observations and considerations at the conclusion of district-wide site based visits. A final report including all observations and considerations will be provided to the district administration within 90 days of the final site visit. Final reports will be site based however will include a compilation of observations common to all schools/facilities. MG Tactical Advantage, LLC will provide five (4) hard copies of the report, in addition to electronic format. The site teams will provide a district-wide meeting to discuss the observations and considerations with all appropriate school administrators.

Meetings to discuss the observations and considerations with the school district board of directors are not included in the process, however may be discussed and are fee based in addition to the process identified above.



## MG Tactical Advantage, LLC

---

525 Summit Drive, Carlisle PA 17013

717-243-1304

mgtactical.com

717-249-3843

Survival is an Attitude

This proposal dated January 3, 2019, has been created for the New Hope-Solebury School District, whose business address is 180 W Bridge St, New Hope, PA., 18938, and referred to as "NHSSD", by Michael J. Guido of MG Tactical Advantage, LLC, whose address is 525 Summit Drive, Carlisle, PA referred to as "Consultant."

1. Consultation Services. The Consultant proposes to perform the following services in accordance with the terms and conditions set forth in this agreement: The Consultant will perform a safety and security assessment for all applicable NHSSD facilities as specified. The safety and security assessments will be completed based on and in compliance with criteria established as part of the ACT 44 Safe Schools Act 44 of 2018.

2. Terms of Agreement. Consultant will spend an estimated two school days (or as necessary) at NHSSD properties and facilities to perform site specific risk and vulnerability assessments. NHSSD shall provide access to the appropriate building, staff, and documents as required for MG Tactical Advantage to prepare the assessment. The site visits shall be scheduled on mutually agreeable dates between February 1, 2019 and June 1, 2019, and based on timeline for acceptance of this proposal. The terms of this agreement are valid until June 30, 2019. Final report will be provided to NHSSD within 30 days of last completed site visit.

3. Place Where Services Will Be Rendered. The site assessments will be performed at individual schools throughout the District and other facilities as agreed upon.

4. Payment to Consultant. NHSSD will pay the Consultant a total of \$11,800.00 in two separate payments. The first payment of \$5,000.00 will be due upon



execution of this proposal and the final payment of \$6,800.00 will be due upon delivery of the final report. The Consultant will provide 4 copies including an electronic copy of each site specific final report. Travel and lodging expenses are included, and the appropriate invoices will be available upon request.

LOCATION (8) COST PROJECTIONS:

Lower Elementary School	\$ 1700.00
Upper Elementary School	\$ 2200.00
Middle School	\$ 1900.00
High School	\$ 4500.00
Administration Office	\$ 900.00
Operations Center	\$ 500.00
Maintenance Office	No charge
Transportation Center	No charge

5. Independent Contractor. Both NHSSD and the Consultant agree that the Consultant will act as an independent contractor in the performance of his duties under this contract.

6. Cancellations – If NHSSD wishes to cancel this contract after it is executed a 10% cancelation fee may be charge.

7. Employment of Others. The Consultant may, as required, arrange for additional or alternate Consultant(s).

8. NHSSD, its agents, officers and employees hereby release Consultant and anyone acting on his behalf from any and all liability for any and all claims, whether for personal injury, property damage or any other loss whatsoever occasioned by Consultant's suggestion, opinion, recommendation or performance of work referred to herein. Additionally, Consultant disclaims and has no liability with respect to actions taken or not taken by NHSSD as a result of the performance of this work. Further, NHSSD agrees to indemnify Consultant and hold him harmless from any damage or loss, including but not limited to attorney fees or other costs incurred in defending against, any action or claim brought against him, or anyone acting on his behalf, as a result of the performance of the work under this contract.

IN WITNESS WHEREOF the parties intending to be legally bound have hereunto set their hand the day and year written below.



NHSSD Authorized Signature:

\_\_\_\_\_ Date \_\_\_\_\_

CONSULTANT

\_\_\_\_\_ Date \_\_\_\_\_